



**CENTRAL BANK OF AFGHANISTAN
(DA AFGHANISTAN BANK)**

JOB DESCRIPTION AND PERSON SPECIFICATION

Job Title & Grade	The Zone Economist, Grade 7	Occupant	Vacant
Reports To:	Monetary Policy Director - General	Directorate/ Department/ Unit/Project	Monetary Policy Department
Type of Employment	Permanent	Location of Employment	Kandahar, Kunduz and Mazar
Duration of Employment		No. of Position	One for each zone (3)
Special Conditions	<p>Three months (probationary period)</p> <p>May travel for official assignments to the branch offices located at the Districts and Provinces.</p>	Closing Date	20 August 2010

Purpose of the Position

Position Objectives

The primary objective of the Da Afghanistan Bank (Central Bank), as enshrined in the Da Afghanistan Bank Law, is to maintain domestic price stability and maintain liquidity in the market. To achieve this primary objective the Monetary Policy Department of the Central Bank has the responsibility to formulate and implement a rigorous and sound monetary policy based on consistent, timely and, to the possible extent, comprehensive data on the economic conditions and activities throughout the country.

To have a relatively more comprehensive and regularly updated picture of the economic conditions and activities around the country Da Afghanistan Bank intends to complete the process of recruiting a zone economist in each of its major zones. Zone economist will conduct regular survey on the economic activity in the zone and neighboring regions and provinces and will send them on timely basis to DAB headquarter in Kabul.

Zone economics will be working in close cooperation with the regional manger and will report to higher management in the DAB main office in Kabul.

Position Outcomes

Regular reports/analysis based on the economic conditions and activities of the zone of location.

The analysis/reports should include, output -by sector-, labour, prices and capital investment

Accountability / Working Relationships

The Special Analyst (Real Sector) will work under the supervision of Deputy Director General Research (Real and External) of the Monetary Policy Department and in close cooperation with Senior Analyst Real Sector.

Job Specification

1. Conducts regular survey on the economic conditions and activities of the zone of location. The survey should include, output -by sector-, labor, prices and capital investment.
2. Compiles consistent and reliable data and regularly submit/send them to the Monetary Department of the central bank, main Office.
3. Maintains contacts with data sources, SCO branches, private sector, public authorities and government agencies in the zone, for continued access to data and ensuring its quality.
4. Drafts a monthly or quarterly detailed analytical report on the economic conditions and prospects of the zone of location.
5. Undertakes any other relevant task assigned by the higher management.

Person Specification

Qualifications & Experience

- University degree (Bachelors' minimum advanced preferred, with two years of experience) in economics, statistics, banking or other related fields.

Knowledge

- Strong oral and written communication skills in Dari, Pashto and English languages
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- Advanced skill in word processing and spreadsheets
- **Personal Skills and Abilities**
- Possessing high motivation and skills to analyze the economic activities and conditions of zone of location
- Possessing good communication skills to build and keep continued relation with the public and private sources of data in the zone
- Ability to design, and conduct, surveys and show innovative and initiative skills.

Application Process:

All interested and qualified candidates should apply a long with their application cover letter, comprehensive Curriculum Vitae (CV) and certified copies of degree/diploma and related certificates to the

Recruitment Manager, Directorate of Human Resources , Da Afghanistan Bank (Central Bank of Afghanistan), Ibni-Sena Watt, Kabul, Afghanistan at E-mail: dab.jobs@centralbank.gov.af . The Da Afghanistan Bank (Central Bank of Afghanistan) will only respond to the applicants short-listed for interview.

Da Afghanistan Bank (Central Bank of Afghanistan) is committed to achieving workforce diversity in terms of gender, nationality and culture. Individuals from minority groups, indigenous groups and persons with disabilities are equally encouraged to apply. All applications will be treated with the strictest confidence.